

# FORMS

## A. TOURIST VISA in your home country (Highly Recommended)

You are highly recommended to apply for a tourist visa to Vietnam in your home country. It is very easy and simple. You just ask any travel agent in your home country to arrange a tourist visa for you and to buy a tourist package to Vietnam or go directly to the Consulate/Embassy to apply for a tourist visa.

### - Stop over in Hong Kong for getting an express Tourist Visa

You need to come to Hong Kong personally and go to the Vietnam Consulate in Hong Kong with the original passport and 2 copies of passport size photo from Monday to Saturday (excluding public holidays in Hong Kong), then you can get back your passport with the visa on the same date.

Vietnam Consulates in Hong Kong

Address : 15/F, Great Smart Tower, No. 230 Wanchai Road, Wanchai, Hong Kong

Tel: (852) 2591 4517, 2591 4510 Fax: (852) 2591 4524, 2591 4539

## B. BUSINESS VISA (Not Recommended) – Deadline: February 22, 2007

You are not recommended to apply for a business visa as the procedure is very complicated and the charge is double compare with the tourist visa. You have to pay to a fee for issuing Visa Invitation Letter/Fax and then pay another fee to the Vietnam Embassy/Consulate in your country for visa issuance/stamp. If you insist on applying for a business visa, please fill in the form A (page: 19) and return with payment.

Normal Visa processing fee (10 working days): US\$50 per person \_\_\_\_\_

Express Visa processing fee (5 working days): US\$70 per person \_\_\_\_\_

Remark: Rates excludes the Visa Stamp Fee that the Vietnam Embassy or Vietnam Consulate in your country will charge you separately and the stamp fee cost about US\$ 25-30 depends on the rate of Vietnam Embassy in each country

After we receive all your required details, we will process the Vietnam visa for you and once approval code is ready, you will be informed by fax or email to receive the stamp/visa from the Vietnam Embassy or Vietnam Consulate in your country.

## C. HOTEL RESERVATION - Deadline: Return to hotels directly (as soon as possible)

## D. FREE CATALOG ENTRY – February 22, 2007

- The catalog serves both as a guide to the exhibition and as a valuable reference. To ensure your company's information included in the catalog, please return the form to CP Exhibition before the deadline.
- All information will be published in standard lettering and format for all companies alike. Black/white logo is free of charge and color logo is US\$200 each.
- If you do not return this form before the deadline, the organizer(s) will only print your company name, address, telephone & fax number in the expo directory.
- The Organizer(s) bear(s) no responsibility for the accuracy of the information.
- Every 9 sqm space/booth is entitled to have one free catalog entry with one company name, address, an agent/principal address and a short description of company services/products (max. 50 words) and exhibits to be displayed (max. 15 words).

## D1. INDEX OF PRODUCTS & SERVICES – February 22, 2007

For free catalog entry, please mark the best description of your company (may tick as many items as you wish and fill in what ever items that is missing).

**E. PRESS - Deadline: March 22, 2007**

The press conference shall be held one month before the opening date of the exhibition. If exhibitor would like the organizers to help you to introduce your company's new products & technology to the media during the press conference, please provide us a short sentence / description

**F. ADVERTISEMENT - Deadline: February 22, 2007**

A special exhibition directory will be published for distribution during the exhibition and if you would like to advertise in the Expo Directory, please fill in and send this form, payment and positive film to us before the deadline.

**G. TECHNICAL SEMINAR - Deadline: February 22, 2007**

**Cost subject to final confirmation from the Vietnamese Organizer**

(Price range from US\$1,500 – US\$2000):

each session lasts for a maximum of 3 hours, this cost is inclusive of an interpreter (language for interpreter is usually English-Vietnamese), room rental, invitation to Vietnamese audience (20-40 persons). Following equipment can be arranged but with additional cost: 35 mm slide projector, overhead projector, video player + TV.

Five sets of full seminar text in English should reach CP Exhibition no later than **February 30, 2007**, for the purpose of the interpreters' reference. If you have specific invitees, please send us the list together with this form. We will try our best to attend to your request. However, arrangement for date, venue and audience of the seminar are at the sole discretion of the Vietnamese authorities.

**H. ADMISSION TICKETS - Deadline: February 22, 2007**

Admission tickets will be provided to exhibitors (*free of charge*), if you wish to obtain tickets for your own distribution, please inform us the **quantity of tickets by completing this form** and we shall send you tickets by mail when they are available in our office.

**I. LIST OF EXHIBITS FOR ON-SPOT SALE - Deadline: March 7, 2007**

This form is only for those exhibits intended for on-spot sale during the Exhibition. It will be used by our Vietnamese Organizers to circulate among the potential buyers together with your exhibits' catalog and commercial invoice.

Please remember to prepare 10 copies of both exhibits catalogues and commercial invoice (prices at US\$ and at-exhibition stand) to us on or before deadline.

**J. MANPOWER - Deadline: March 7, 2007**

You can hire interpreters or explainers to help you in your booth. Decorators and carpenters are also for hire but you must bring all your hand tools, since those professionals are generally not well-equipped.

**K. AUDIO VISUAL RENTAL- Deadline: March 7, 2007**

**L. ADMISSION BADGES – Deadline: March 31, 2007**

All exhibitors are required to wear badges as their pass during the move-in, exhibitors and move-out periods. These badges will be supplied only to delegates-registered. Please return the form before the deadline and to collect the admission badge personally at the **exhibition venue**. If you apply badge at the exhibition site, **your badge will be ready after 1 hour.**

**M. VIETNAMESE STAFF DECLARATION FORM - Deadline: March 31, 2007**

If you shall have any permanent/temporary Vietnamese staff to work for your booth, please complete the Form J in this manual and return it to us before deadline. Otherwise, we cannot issue the badges for them to work at your booth during the exhibition.

*If you hire the interpreters/workers to work for your booth through us, CP Exhibition will complete the Vietnamese Staff Declaration Form for you.*

## CHECKLIST

### Important note:

1. If you need more than one copy, please make photocopy.
2. All FORMS must be returned. If you do not require certain offered services, simply cancel the forms and indicate "not required" and return to the organizer.

**Please return this checklist together with forms for EACH mailing.**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

<u>Form</u>	<u>Subject</u>	<u>Deadline</u>	<u>Date of Mailing</u>	<u>Amount Enclosed</u>
A.	APPLY TOURIST VISA at the Vietnam Consulate in Hong Kong			
B	Business Visa (Not Recommended)	February 22, 2007	_____	US\$_____
C	Hotel Reservation	Please return to hotels directly		
D	Free Catalog Entry	February 22, 2007	_____	NIL/PAY LATER
D1	Index of Products & Services	February 22, 2007	_____	NIL
E	Press	March 22, 2007		
F	Advertisement	February 22, 2007	_____	US\$_____
G	Technical Seminar	February 22, 2007	_____	US\$_____
H	Admission Ticket	February 22, 2007	_____	US\$_____
I	List of Exhibits for on-spot Sale	March 7, 2007	_____	NIL
J	Manpower	March 7, 2007	_____	US\$_____
K	Audio Visual	March 7, 2007	_____	US\$_____
L	Admission Badges	March 31, 2007	_____	NIL
M	Vietnamese Staff Declaration	March 31, 2007	_____	NIL

### Payment method :

- 1)  **By American Express** (for those payment less than US\$1,000, please settle by American Express)  
(We do not accept Visa Card or other Credit Card)

Card No. \_\_\_\_\_ Name of Cardholder: \_\_\_\_\_

Issued Date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

- 2)  **By Telex transfer**

Payment to be remitted to our account at **Standard Chartered Bank (HK) Limited, Wanchai Branch, Hong Kong**

**USD account number 410-206-8122-2** in favour of "CP EXHIBITION". Please indicate "Vietnam Textile & Garment Industry/ Faric & Garment Accessories 2007 " with your company name and form no. on the remittance voucher

Name of Company : \_\_\_\_\_

Authorized Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**- Stop over in Hong Kong for getting express Tourist Visa**

You need to come to Hong Kong personally and go to the Vietnam Consulate in Hong Kong with the original passport and 2 pieces of passport size photo from Monday to Saturday (excluding public holidays in Hong Kong), then you can get back your passport with the visa on the same date.



**THE CONSULATE GENERAL OF VIETNAM**

15/F., Great Smart Tower  
230 Wan Chai Road, Wan Chai,  
Hong Kong  
Tel: 2591 4517  
Fax: 2591 4524, 25914539

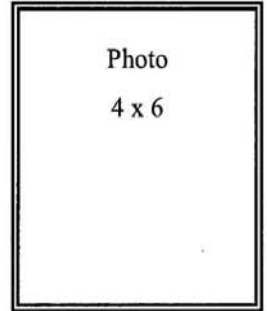
**ĐƠN XIN NHẬP XUẤT CẢNH VIỆT NAM**

(Dùng cho người nước ngoài)

**APPLICATION FOR ENTRY AND EXIT VISA**

(For foreigners)

Office Hours: - 9 AM - 13 PM  
- 14:30 PM - 17:30 PM



1- Họ tên (chữ in hoa): \_\_\_\_\_  
*Name and surname (in block letters)*

2- Ngày sinh: \_\_\_\_\_ 3- Giới tính: Nam hay Nữ  
*Date of birth Sex: Male or Female*

4- Nơi sinh: \_\_\_\_\_ 10- Mục đích nhập xuất cảnh: \_\_\_\_\_  
*Place or Birth Purpose of entry and exit*

5- Quốc tịch gốc: \_\_\_\_\_  
*Nationality at Birth*  
- Quốc tịch hiện nay: \_\_\_\_\_  
*Present Nationality*

6- Hộ chiếu số: \_\_\_\_\_ Loại: \_\_\_\_\_  
*Passport No. Kind of passport*  
- Ngày cấp: \_\_\_\_\_ Ngày hết hạn: \_\_\_\_\_  
*Date of issue Expiry date*  
- Cơ quan cấp: \_\_\_\_\_  
*Issued by*

Tên, địa chỉ cơ quan, tổ chức hoặc họ tên, quan hệ,  
địa chỉ của thân nhân ở Việt Nam nơi vào làm việc hoặc thăm:  
*Name, address of office, organization or full name, relation  
address or your relatives to contact or visit while in Vietnam*

7- Nghề nghiệp: \_\_\_\_\_  
*Profession*  
- Nơi làm việc: \_\_\_\_\_  
*Place of Employment*  
- Số điện thoại (Telephone No.): \_\_\_\_\_

11 - Thời gian dự kiến NXC Việt Nam:  
*Proposed duration to entry and exit Vietnam*  
từ ngày: \_\_\_\_\_ đến ngày: \_\_\_\_\_  
*from: to:*

8- Địa chỉ cư trú hiện tại \_\_\_\_\_  
*Present Address*

12 - Số lần xin nhập cảnh: (01, 02, Nhiều lần)  
*Entry & Exit times (Single, Double or Multiple)*

Số điện thoại: (Telephone No): \_\_\_\_\_

9- Trẻ em cùng đi (họ tên, ngày sinh, quan hệ): \_\_\_\_\_  
*Children accompanying (Full name, date or birth, relation)*

13 - Cửa khẩu NXC Việt Nam: **Tất cả các cửa khẩu QT**  
*Port of arrival and departure: By all international ports*  
Tôi cam đoan những nội dung trên là đúng sự thật:  
*I swear the above declarations are true for which I shall  
take responsibility*

Làm tại Hồng Kông, Ngày: \_\_\_\_\_ / \_\_\_\_\_ / 200\_\_\_\_\_  
Done at Hong Kong on

Ký tên  
Signature

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM B**  
**Visa Invitation**  
**(Business Visa)**  
**NOT RECOMMENDED**

Return Form before **February 22, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
***Email: logistics@cpehhibition.com Website: www.cpehhibition.com***

**(PLEASE TYPE OR USE BLOCK LETTERS)**

- Applying tourist visa with the local travel agent in your home country is highly recommended.

You are not recommended to apply for a business visa as the procedure is very complicated and the charge is double compare with the tourist visa. You have to pay to a fee for issuing Visa Invitation Letter/Fax and then pay another fee to the Vietnam Embassy/Consulate in your country for visa issuance/stamp. If you insist to on applying for a business visa, please fill in the form and return with payment.

**BUSINESS VISA INVITATION LETTER APPLICATION (DO NOT RECOMMEND)**

We do not process this service for non-exhibitor

- Normal Visa processing fee (10 working days): US\$50 per person \_\_\_\_\_
- Express Visa processing fee (5 working days): US\$70 per person \_\_\_\_\_

The above rates EXCLUDE the Visa Stamp Fee that the Vietnam Embassy or Vietnam Consulate in your country will charge you separately and the stamp fee cost about US\$ 25-50 depends on the rate of Vietnam Embassy in each country.

After we receive all your required details, we will process the Vietnam visa for you and once approval code is ready, you will be informed by fax or email to receive the stamp/visa from the Vietnam Embassy or Vietnam Consulate in your country.

1.

<b>SURNAME:</b>	<b>GIVEN NAME:</b>
<b>SEX:</b>	<b>NATIONALITY:</b>
<b>DATE &amp; COUNTRY OF BIRTH:</b>	
<b>PASSPORT NO:</b>	
<b>DATE OF ARRIVAL &amp; DEPARTURE:</b>	
<b>PLACE FOR VISA ISSUANCE :</b>	

2.

<b>SURNAME:</b>	<b>GIVEN NAME:</b>
<b>SEX:</b>	<b>NATIONALITY:</b>
<b>DATE &amp; COUNTRY OF BIRTH:</b>	
<b>PASSPORT NO:</b>	
<b>DATE OF ARRIVAL &amp; DEPARTURE:</b>	
<b>PLACE FOR VISA ISSUANCE:</b>	

**Name of Company :** \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please  hotel's name where you wish to stay and return this FORM to your chosen hotel for booking  
**TO:**

<input type="checkbox"/> <b>Melia Hanoi Hotel (5 star)</b> Fax : 84-4-9348688 Tel : 84-4-9343343 Email: gse@meliahanoi.com.vn rsvn@meliahanoi.com.vn Attn: Mr. Nguyen Manh Cuong, Sales Executive	<b>Normal Floor with Buffet Breakfast</b>		<b>Royal Service Executive Floor with Buffet Breakfast</b>	
	<b>Single</b> US\$96++ US\$135++	<b>Double</b> US\$113++ US\$152.00++	<b>Single</b> US\$116++ US\$168++	<b>Double</b> US\$136++ US\$188++

<input type="checkbox"/> <b>Saigon Hotel (3 star)</b> Fax : 84-4-9423510 Tel : 84-4-9424511 Email: saigonhotel@fpt.vn Attn: Ms. Phi Hong Anh Sales & Marketing Manager	<b>Room Rate + breakfast</b>			
	<u>Single Room</u> <input type="checkbox"/> <b>Superior:</b> US\$60++ <input type="checkbox"/> <b>Deluxe:</b> US\$70++ <input type="checkbox"/> <b>Suite:</b> US\$90++		<u>Double Room</u> <input type="checkbox"/> <b>Superior:</b> US\$70++ <input type="checkbox"/> <b>Deluxe:</b> US\$80++ <input type="checkbox"/> <b>Suite:</b> US\$100++	

*More hotels details can be found at page 12 & 13*

*Kindly reserved room(s) as indicated below: (per pax per form)*

NAME :Mr./Ms. \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Contact : \_\_\_\_\_

No of rooms required	Room type	Check in date	Check out date
_____	<input type="checkbox"/> Single <input type="checkbox"/> Double	_____	_____
_____	<input type="checkbox"/> Single <input type="checkbox"/> Double	_____	_____
	<input type="checkbox"/> <i>Airport Pickup</i> <input type="checkbox"/> <i>No Need</i>		

Arrival Date : \_\_\_\_\_ Arrival Flight \_\_\_\_\_ Arrival Time \_\_\_\_\_

Departure Date : \_\_\_\_\_ Departure Flight \_\_\_\_\_ Departure Time \_\_\_\_\_

**To guarantee my booking, you may charge my credit card for first night room and I am allowed to change or cancel my booking 48 hour in advance without penalty.**

*Visa*                       *Mastercard*                       *American Express*

Card No. \_\_\_\_\_ Name of Cardholder: \_\_\_\_\_

Issued Date: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date** \_\_\_\_\_

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM D**  
**Free Catalog Entry**

Return Form before **February 22, 2007**

Please return this form before the SET DEADLINE. Failure to do so will mean EXCLUSION of your COMPANY'S PROFILE in the expo directory.

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

Every 9 sqm space/booth is entitled to one free catalog entry with **one company name**, address, an agent/principal address, short description of company products/services (**max. 50 English & 50 Vietnamese words**) and exhibits to be displayed (**max. 15 English words**). The Organizer(s) will have the right to edit any text exceeding the stipulated number of words.

*(Type or print the following form in English and provide us the Vietnamese Translation if possible. If you require us to translate your catalog entry from English into Vietnamese, we bear no responsibility for the accuracy of the translation.)*

Company Services / Products Description (max. 50 English and 50 Vietnamese words):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Products to be displayed : (15 English & 15 Vietnamese words)

.....  
.....  
.....

**Company Logo (please check one if you want to print it on the expo directory)**

- B/W logo (Free of Charge) Enclosed / Sent by Email
- Color logo (We accepted the cost of US\$200, please send us the invoice.) Enclosed / Sent by Email

Company name: \_\_\_\_\_ Country: \_\_\_\_\_

Address: \_\_\_\_\_

Area Code/Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ Email: \_\_\_\_\_

**Name of making Fascia Board for Constructed Booth (maximum of 24 letterings):** \_\_\_\_\_

Principals / Agents / Vietnam Office: (Please circle one)

Company Name: \_\_\_\_\_

Address : \_\_\_\_\_

Area Code/Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ Email: \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Return Form before **February 22, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

Please mark the best description of your company (may tick as many items as you wish and fill in whatever items that are missing).

**TEXTILE & GARMENT INDUSTRY:**

**GARMENT MACHINERY & PARTS**

- CAD/CAM Systems
- Cutting and Laying
- Embroidery
- Fusing and Pressing
- Home Furnishing
- Hosiery Upholstery
- Knitwear, Underwear
- Production System
- Seam Sealing, Pleating
- Sewing
- Steam Boiler
- Washing Drying Tumbler
- Other: \_\_\_\_\_

**TEXTILE EQUIPMENT MACHINERY & PARTS**

- Air jet, Water jet, Rapier
- Auxiliary & Preparatory
- Bleaching, Dyeing, Printing
- CordAGE & Rope Making
- Filament Plant & Machinery
- Finishing & Treatment
- Knitting (flat, circular)
- Loading
- Shuttle & Shuttleless
- Spindles, Bearings
- Spinning
- Weaving
- Winding & Reeling
- Other: \_\_\_\_\_

**FABRIC & GARMENT ACCESSORIES:**

**FIBER, FIAMENT, MATERIAL**

- Acetate, Acrylic
- Cotton, Silk, Wool
- Interlining, Linings
- Jute, Ramie
- Leather, PVC
- Man-Made Fiber
- Micro-Fiber
- Non-Woven
- Nylon, Polyester
- Synthetics
- Other: \_\_\_\_\_

**ACCESSORIES & SUPPLIES**

- Belt & Buckle
- Braid Embroidery
- Brand Tape
- Button
- Fastener & Zipper
- Lace, Shoulder Pad
- Needle & Thread
- Rhinestone Accessories
- Ribbon,. Badge
- Rubber Band
- Trimming, Bead
- Other: \_\_\_\_\_

**FABRIC**

- Bed Linen, Down quilts
- Blankets
- Furnishing Fabrics
- Kitchen Linen
- Mattress Ticking
- Table Linen
- Upholstery
- Wall Coverings
- Other: \_\_\_\_\_

**COST MANAGEMENT**

**DYES & CHEMICALS**

**QUALITY CONTROL**

**WOOL FABRIC**

**OTHERS: \_\_\_\_\_**

Name of Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM E**  
*Press*

Return Form before **March 22, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
*Email: [logistics@cpexhibition.com](mailto:logistics@cpexhibition.com) Website: [www.cpexhibition.com](http://www.cpexhibition.com)*

The press conference shall be held one month before the opening date of the exhibition. If exhibitor would like the organizers to help you to introduce your company's NEW products & technology to the media during the press conference

**Please provide us a short sentence / description**

**Our company has the following NEW technology / product to be exhibited / introduced at the exhibition :**


Name of Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return Form before **February 22, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

Special bilingual (Vietnamese & English) exhibition directory will be published for distribution to visitors during the exhibition, with a short bilingual description of the participating companies and full mail address.

I/We are interested in placing an advertisement in the directory:

<u>Item</u>		<u>Cost (US\$)</u>	
1. Back cover full page	Colour	2,400	_____
2. Inside front cover full page	Colour	1,960	_____
3. Inside back cover full page	Colour	1,960	_____
4. Inside full page	Colour	880	_____
5. Inside full page	B/W	640	_____
6. ½ page	Colour	595	_____
7. ½ page	B/W	355	_____

I have attached

4 color positive film sent by separate post / courier on \_\_\_\_\_ (Date)

or

an electronic file (PDF file, JPEG or TIF file) sent by email or CD-Rom by post on \_\_\_\_\_ (Date)

I would like to ask organizer to process a 4 color positive film for me as follows:

- Full page color A4 size: US\$40 / page
- 1/2 page color page : US\$25 / page
- Positive film for black/white page: US\$10 / page
- Typesetting of the text (price quote later)
- Translation of the text (price quote later)
- Others

**Size of publication: 21cm x 28.6cm**

Size of advertisement (width x height):

- Full page - 19cm x 25.5cm
- Full page bleeding size - 21.6cm x 29.2cm
- Half page - 19cm x 12.5cm or 9.2cm x 25.5cm

**PRINTING METHOD:**

Offset with positive graphic film. If camera ready artworks are provided, we should use Kodak pre-angled grey 150 line contact screen if needed.

We understand that our advertising order will only be processed when we enclosed with this form a cheque in full payment of the advertising fee and submit our litho film before deadline.

**Name of Company :** \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM G**  
**Technical Seminar**  
(will quote the exact price upon  
getting approval from  
Vietnamese Authority)

Return Form with full payment before **February 22, 2007**  
*Photocopy this form if propose more than one seminar*

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

1. Proposed Seminar Topic \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Proposed Speaker(s) and Title(s) \_\_\_\_\_  
\_\_\_\_\_

**SCHEDULE :**                      **Proposed date:** \_\_\_\_\_  
 Morning session (09:00 - 12:00 hours)  
 Afternoon session (14:00 - 17:00 hours)

3. I would need an interpreter (free of charge):  Yes       No  
Please specify language: \_\_\_\_\_

4. Suggested industrial sectors to attend this seminar are :  
\_\_\_\_\_  
\_\_\_\_\_

5. Equipment required with additional cost (will quote later)  
 35 mm manual slide projector  
 Overhead projector  
 Electronic projector for Computer  
 Video player + TV  
     VHS       NTSC

REMARKS: In the case exhibitors withdrawal from their Seminar after the topics had been accepted by the Vietnamese Authorities, the seminar fee paid will be forfeited.

Name of Company : \_\_\_\_\_

Authorized Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM H**  
*Admission Ticket*

Return this Form before **February 22, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
*Email: logistics@cpexhibition.com Website: www.cpexhibition.com*

**Admission Tickets** will be provided to exhibitors (*free of charge*), if you wish to obtain tickets for distributing to your customers, please inform us the **quantity of tickets by completing this form** and return it **before the Deadline**, we shall send tickets to you by airmail.

If you return this form before **February 22, 2007**, we shall send tickets to you by courier and the surcharge of **US\$20** for courier expenses shall be paid by you.

- Please send us a total of \_\_\_\_\_ tickets to:**
- If after the deadline, I agree to pay the courier expense of **US\$20** during exhibition
  - Even after the deadline, I do not agree to pay the courier expense of **US\$20** (*CP Exhibition will make the judgment whether to mail out the tickets by regular air mail or forget our request*)

Company Name: _____		
Address: _____		
Contact person: _____	Title _____	Department: _____
Tel: _____	Fax: _____	Email: _____

**Name of Company :** \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM J**  
**Manpower**

Return Form with payment before **March 31, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

We require manpower as follows:

<u>Items</u>	<u>Daily Rate</u>	<u>No. of Persons</u>	<u>Starting Date</u>	<u>Ending Date</u>	<u>Amount US\$</u>
1. General English/Vietnamese Interpreter	US\$50	_____	_____	_____	_____
2. Technical English/Vietnamese Interpreter	US\$80	_____	_____	_____	_____
3. General Chinese/Vietnamese Interpreter	US\$50	_____	_____	_____	_____
4. Other language Interpreter (Specify language: <i>French / German / Japanese</i> )	US\$80	_____	_____	_____	_____
5. Technical Explainer	US\$50	_____	_____	_____	_____
6. Electrician	US\$40	_____	_____	_____	_____
7. Carpenter	US\$40	_____	_____	_____	_____
8. Other Manpower	will quote	_____	_____	_____	_____

Specify job nature \_\_\_\_\_

**Total amount: US\$** \_\_\_\_\_

**Note:**

- a. For cancellation made within 7 days prior to the opening of exhibition has to pay one day standard rate as penalty.
- b. All payment must be received in our Hong Kong office 14 days prior to the exhibition opening, if not, you must pay cash at expo site before the service can be provided.
- c. Manpower is available during exhibition hours only. If you need manpower to work overtime, please inform us at the expo site and extra cost will be imposed.
- d. Explainer is only responsible for explaining and giving brief introduction on the technical aspects of the exhibits (not for interpretation).

**Name of Company :** \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

FORM L - Return Form with full payment before **March 7, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

**AUDIO VISUAL EQUIPMENT FOR RENTAL**  
*(For the whole exhibition period)*

<u>ITEMS</u>	<u>UNIT PRICE</u>	<u>QUANTITY</u>	<u>TOTAL</u>
<b>Video player with monitor (check one)</b>			
<input type="checkbox"/> Video player with 21" TV	US\$300	_____	_____
<input type="checkbox"/> VHS - PAL or NTSC			
<input type="checkbox"/> VHS - SECAN			
<input type="checkbox"/> <b>Video Player (VHS PAL)</b>	US\$250	_____	_____
with 14" or 19" TV <i>(assorted model)</i>			
<input type="checkbox"/> <b>SVGA Color Monitor (for computer use)</b>			
<input type="checkbox"/> 14" Color Monitor <i>(without computer)</i>	US\$250	_____	_____
<input type="checkbox"/> 17" Color Monitor <i>(without computer)</i>	US\$500	_____	_____
<input type="checkbox"/> <b>Telephone (IDD)</b>	US\$150 per line	_____	_____
	<i>(plus US\$200 deposit in advance for long distance call charges)</i>		
• <b>Mobile phone: We suggest you to bring your GSM mobile phone and buy mobile SIM card in Vietnam, the price is around US\$20 per SIM card (the SIM card can be made local and overseas call)</b>			
<input type="checkbox"/> <b>Fax Machine + IDD line</b>	US\$180 per line	_____	_____
	<i>(plus US\$300 deposit in advance for the fax machine &amp; long distance call charges)</i>		
<input type="checkbox"/> <b>ADSL Line (Internet) 2MB</b>	US\$150 per line		

**Note : Telephone & fax can only be ready in the afternoon of a day before the opening day of the exhibition**

**Conditions of payment and hire:**

1. A surcharge for additional or late orders for all items would be charged based on the following rates:
  - i. 10% - 30 days prior to the exhibition opening
  - ii. 30% - 15 days prior to the exhibition opening
  - iii. 50% - site orders

*All orders are subject to availability of lines during that period and non-cancellation for any advance orders made*
2. All payments must be received in our Hong Kong office 14 days prior to the exhibition opening. Otherwise, you must pay cash at the expo site before the service provided.

**Name of Company :** \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM L**  
*Admission Badges*

Return Form before **March 31, 2007**

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: [logistics@cpexhibition.com](mailto:logistics@cpexhibition.com) Website: [www.cpexhibition.com](http://www.cpexhibition.com)**

You are kindly requested to return this form before deadline and to collect the admission badge personally at the exhibition venue. If you apply badge at the exhibition site, **your badge will be ready after 1 hour.**

Please include names of your agent's personnel who will be present at the Exhibition. Should there be any company sharing your stand, please duplicate this Form for each company.

<u>NAME</u>	<u>POSITION</u>	<u>COUNTRY/REGION</u>
1.		
2.		
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21.		
22.		
23.		

use extra paper if necessary

Name of Company : \_\_\_\_\_

Authorized Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**Vietnam Textile & Garment Industry Expo 2007**  
**Vietnam Fabric & Garment Accessories Expo 2007**  
**April 17 – 19, 2007, Hanoi, Vietnam**

**FORM M**  
*Vietnamese Staff Declaration Form*

Return Form before **March 31, 2007**

*If you need more than one copy, please make photo copy of this form.*

**Return to: CP EXHIBITION, Room 1703, 109 Gloucester Road, Wanchai, Hong Kong**  
**Tel: 852-2511-7427 Fax: 852-2511-9692**  
**Email: logistics@cpexhibition.com Website: www.cpexhibition.com**

1. Name : \_\_\_\_\_ I/D No. \_\_\_\_\_

Age : \_\_\_\_\_ Sex : \_\_\_\_\_

Employer name in Vietnam \_\_\_\_\_

Employer address : \_\_\_\_\_

Employer tel : \_\_\_\_\_ Position: \_\_\_\_\_ Year of Job \_\_\_\_\_

Home address in Vietnam : \_\_\_\_\_ Home tel \_\_\_\_\_

2. Name : \_\_\_\_\_ I/D No. \_\_\_\_\_

Age : \_\_\_\_\_ Sex : \_\_\_\_\_

Employer name in Vietnam \_\_\_\_\_

Employer address : \_\_\_\_\_

Employer tel : \_\_\_\_\_ Position: \_\_\_\_\_ Year of Job \_\_\_\_\_

Home address in Vietnam : \_\_\_\_\_ Home tel \_\_\_\_\_

3. Name : \_\_\_\_\_ I/D No. \_\_\_\_\_

Age : \_\_\_\_\_ Sex : \_\_\_\_\_

Employer name in Vietnam \_\_\_\_\_

Employer address : \_\_\_\_\_

Employer tel : \_\_\_\_\_ Position: \_\_\_\_\_ Year of Job \_\_\_\_\_

Home address in Vietnam : \_\_\_\_\_ Home tel \_\_\_\_\_

*Please attach the identity card copies if possible.*

**Name of Company :** \_\_\_\_\_

**Authorized Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_