



Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007

17 – 19 April 2007

Cultural Palace

Hanoi, Vietnam

Presented by:

TRANS-LINK EXPRESS PTE LTD
Hanoi Representative Office

5th Floor, Room 501, Phu Qui Building
209 Giang Vo Street, Dong Da District
Hanoi City
S.R. Vietnam
Telephone: (84-4) 5121705 / 06
Telefax: (84-4) 5121707
eMail: linh_tlehn@ftp.vn
Contact: Mr Do Nhat Linh
Web site: www.translinkgroup.com

TRANS-LINK EXHIBITION FORWARDING (HK) LTD

29 Fook Lee Comm Centre, Town Place
33 Lockhart Road
Wanchai
Hong Kong
Telephone: (852)2866 2505 / 2594 9207 (Direct)
Telefax: (852) 2866 2421 / 2529 1507 (Direct)
eMail: june_m@trans-link.com.hk
Contact: Ms June Mea
Web site: www.trans-link.com.hk



SPECIALISED LOGISTICS IS OUR BUSINESS



SEAFREIGHT

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 - 19 April 2007
Cultural Palace, Hanoi

DOCUMENT DEADLINES

To ensure proper customs documentation and smooth clearance, all exhibitors are required to submit to us copies of the Commercial Invoice & Packing List and Catalogue of Exhibit (especially for machinery and generator exhibits) by latest **19 Mar 2007**.

Special license are required for temporary import of telecommunication, medical equipment, chemical , pharmaceutical and cosmetic products, food stuff . Fax copy of detailed Commercial Invoice & Packing List, Catalogue of Exhibit and appropriate support documents are to reach us **at least 25 days prior to arrival of cargo**.

For customs clearance purpose, the following documents MUST reach us no later than **26 Mar 2007(for LCL cargo) and 28 Mar 2007 (for FCL cargo)** or at least **7 days** before shipment arrival in Vietnam.

- 1 copy of Bill of Lading
- 3 original copies of Commercial Invoice & Packing List
- 1 copy of Insurance Policy (if insured)
- 1 original copy of Catalogue and Picture of Exhibit
- Other support documents (if required)

CONSIGNMENT INSTRUCTIONS

Exhibition goods must arrive Haiphong Port not later than:

- 2 Apr 2007** - LCL Shipment
- 4 Apr 2007** - FCL Shipment

INWARD/OUTWARD HANDLING TARIFF

(for individual exhibits not exceeding 3,000 kg)

From arrival Haiphong Port to exhibition stand inclusive of removal and temporary storage of empty packing cases (where applicable) at site or vice versa.

Basic handling rate		US\$75.00 per cbm or 1,000 kg, Whichever is the greater.
Minimum charge	LCL	US\$150.00 per consignment (HBL) per exhibitor.
Minimum charge for FCL	FCL 20'	23 cbm per 20' container
	FCL 40'	46 cbm per 40' container
Consignment Service Charge		US\$60.00 per consignment per exhibitor.
Application of Temporary Admission of Exhibits / Re-Export License		US\$100.00 per consignment per exhibitor.

*** Current and actual cost levied by Container Freight Stations (CFS), all third party's charges incurred will be charged at cost.**

1 CT/271006/VTX07/2nd

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com



29/F Fook Lee Comm Centre
Town Place, 33 Lockhart Road
Wanchai, Hong Kong SAR
Main Line (852) 2866 2505
Fax (852) 2866 2421
Email enquiry@trans-link.com.hk

All business is transacted only in accordance with our Standard Trading Conditions.
A Copy is available upon request.



SPECIALISED LOGISTICS IS OUR BUSINESS



AIRFREIGHT

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 - 19 April 2007
Cultural Palace, Hanoi

DOCUMENT DEADLINES

To ensure proper customs documentation and smooth clearance, all exhibitors are required to submit to us copies of the Commercial Invoice & Packing List and Catalogue of Exhibit (especially for machinery and generator exhibits) by latest **19 Mar 2007**.

Special license are required for temporary import of telecommunication, medical equipment, chemical , pharmaceutical and cosmetic products, food stuff . Fax copy of detailed Commercial Invoice & Packing List, Catalogue of Exhibit and appropriate support documents are to reach us **at least 25 days prior to arrival of cargo**.

For customs clearance purpose, the following documents MUST reach us not later than **30 Mar 2007** or at least **5 days** before shipment arrival in Vietnam.

- 1 copy of Airway Bill
- 3 original copies of Commercial Invoice & Packing List(Original Commercial Invoice & Packing List must attach to the shipment)
- 1 copy of Insurance Policy (if insured)
- 1 original copy of Catalogue and Picture of Exhibit
- Other support documents (if required)

CONSIGNMENT INSTRUCTIONS

Exhibition goods must arrive Noi Bai Airport not later than **5 Apr 2007**.

INWARD/OUTWARD HANDLING TARIFF

(for individual exhibits not exceeding 3,000 kg)

From arrival Noi Bai Airport to exhibition stand inclusive of removal and temporary storage of empty packing cases (where applicable) at site or vice versa.

Basic handling rate	US\$0.85 per kg based on actual or volumetric weight, whichever is the greater.
Minimum charge	US\$170.00 per consignment (HAWB) per exhibitor.
Consignment Service Charge	US\$60.00 per consignment per exhibitor
Application of Temporary Admission of Exhibits / Re-Export License	US\$100.00 per consignment per exhibitor

** Current and actual cost levied by Airport, all third party's charges not listed above will be charged at cost.*

ALL CONSOLIDATED SHIPMENTS BY AIRFREIGHT OR SEAFREIGHT MUST BE ISSUED WITH HOUSE AIRWAY BILL OR HOUSE BILL OF LADING. A CONSOLIDATION CARGO MANIFEST MUST ALSO BE PROVIDED.





SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 – 19 April 2007
Cultural Palace, Hanoi



COURIER OF FILMS & VIDEO TAPES/DISCS

The Cinematography Department in Vietnam must clear any films and video tapes/CDs/VCDs to be shown at the exhibition. We would advise you against hand carrying these items into Vietnam, as they may be detained by Vietnamese Customs and considerable time and effort may be required to clear them out in time for the exhibition.

CONSIGNMENT DEADLINES

You are advised to courier these materials "Freight Prepaid" to us by **5 Apr 2007** to enable us to arrange for censorship clearance.

HANDLING TARIFF FOR FILMS & VIDEO TAPES/DISCS

From arrival Trans-Link's Hanoi office until delivered exhibition stand, excluding the censorship fee levied by the Board of Film Censors and import tax imposed by Customs.

Handling rate	US\$100.00 per application per exhibitor
---------------	---

DO NOT include films and video tapes/CDs/VCDs in your shipments of exhibits to avoid delays in customs clearance.

In case should any films & video tapes/discs included in airfreight/seafreight, the above application handling charge for censorship import license will be applied accordingly. These shipments must arrive **3 (three) working days** earlier than cargo arrival deadline.

Should films & video tapes/discs arrive via airfreight/seafreight, the tariffs for airfreight/seafreight shall apply.

LATE SHIPMENT SURCHARGE

A late arrival surcharge (based on basic handling rate) will be applicable if the shipment arrives after the stipulated deadlines – 30% surcharge.

In the event of late arrivals, Trans-Link will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site.

3 CT/271006/VTX07/2nd

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com



29/F Fook Lee Comm Centre
Town Place, 33 Lockhart Road
Wanchai, Hong Kong SAR
Main Line (852) 2866 2505
Fax (852) 2866 2421
Email enquiry@trans-link.com.hk

All business is transacted only in accordance with our Standard Trading Conditions.
A Copy is available upon request.



SPECIALISED LOGISTICS IS OUR BUSINESS



CONSIGNMENT INSTRUCTIONS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 - 19 April 2007
Cultural Palace, Hanoi

All exhibition goods must be sent "Freight Prepaid" to:

Consignee:

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
c/o
3H Interlink Co Ltd
1 lane 44/55, Hao Nam
Dong Da, Hanoi

Notify Party:

Trans-Link Express Pte Ltd
Room 501, Phu Qui Building
209 Giang Vo Street, Dong Da District
Hanoi, Vietnam
Tel: +84 4 5121705 / 5121706
Fax: +84 4 5121707
Attn: Mr Do Nhat Linh

All documents such as Bill of Lading or Airway Bill must be consigned as above.
Additional charges will be incurred for wrong consignee details.

(A 5% outlay commission will be imposed on all "Freight Collect" consignments).



CASE MARKINGS

For easy identification, all packages shall be marked as follows:

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
c/o Trans-Link Express Pte Ltd
Name of Exhibitor : _____
Stand Number : _____
Case Numbers : _____
Gross Weight/Net Weight: _____
Dimensions : _____

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com





SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 - 19 April 2007
Cultural Palace, Hanoi

COMMERCIAL INVOICE & PACKING LIST

Please find attached a copy of the **Commercial Invoice and Packing List** for your usage. You may photocopy additional copies if the attached is insufficient.

Explanatory notes on the filling of Commercial Invoice and Packing List form are as follows:

- a. Country of Origin must be indicated.
- b. All entries must be in English Language.
- c. A full description of the item must be given. Do not just indicate the model name or model number. Describe the item - such as " 1:3 scale (cutaway) missile model "or" souvenirs - Lapel pins" or "wooden display plinth floor standing", etc.
- d. Every individual item, including giveaway items and brochures, is to be given a value based on CIF value expressed in U.S. dollars. Do not indicate the phrase "No Commercial Value ". Please provide the unit value and total value of each item.
- e. International Harmonized Code (HS Code) must be indicated.
- f. The following declaration must be indicated: "The invoiced goods are of.....(country)....origin and are intended for display purposes only at the exhibition site in Vietnam."
- g. Please indicate if the item is for temporary or for permanent importation into Vietnam, as per column A, B and C of our Combined Commercial Invoice and Packing List.



CUSTOMS REGULATIONS

The Vietnamese Authorities allow exhibits to be imported under 'temporary import' basis but exhibits must be re-exported within one month from the close of the show.

We do not recommend that the exhibitor ship foodstuff or beverages to the exhibition and would suggest the exhibitor buy them in Vietnam. If it is essential that the exhibitor bring their own, please ensure they are packed and documented separately from the exhibits to avoid delays in the customs clearance. It should also be sent on a separate Bill of Lading or Airway Bill.

Please be guided that imported foodstuff and beverages attract very high duty rates (between 70% and 150%). No exemption will be granted.

Temporary importation of some specific products such as telecommunication, medical equipment, chemical, pharmaceutical, food stuff and beverage, plants is subject to special import license granted by relevant Ministries.

Exhibits subject to certain Ministry Import Licenses Application & processing fee	US\$100.00 per consignment (HAWB) per exhibitor
---	--

ATA CARNET

Please do not send shipments on ATA Carnet. The ATA Carnet is not an acceptable document in Vietnam.





SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 – 19 April 2007
Cultural Palace, Hanoi



TEMPORARY IMPORTATION

EXTENTION OF TEMPORARY IMPORT LICENSE

Cargo that is imported into Vietnam under 'Temporary Import' basis for the purpose of the exhibition must be re-exported within one month from the close of the exhibition. If such cargo is intended to be left in Vietnam for a period longer than the stipulated period mentioned above, a separate set of license extension permit must be applied. **Extension of temporary import license could be applied three times, each extension lasts for 30 days.** Please note that the extension of the temporary import license permit is subject to approval from the Vietnamese authorities.

Application fee	US\$100.00 per extension per consignment per exhibitor
-----------------	---



GOODS

PERMANENT IMPORTATION

CONVERSION OF TEMPORARY-IMPORT TO PERMANENT-IMPORT STATUS

Exhibits can be sold at the exhibition. However, relevant duties/taxes must be paid at the end of the show date.

Communication equipment, Automobiles, Industrial Machinery, Luxury and Hi-Tech exhibits require import quotas/licence in order to be imported into Vietnam. Their importation will have to be determined and approved by the Vietnamese customs.

The buyer/local agent is responsible for the application of the import license from the Ministry of Trade.

Customs conversion from temporary to permanent importation for sold items	US\$100.00 per consignment (HAWB) per exhibitor
---	--

Brochures and giveaway items are permitted entry into Vietnam but subject to import duties of between 20% and 50% based on the Declared/Market Value whichever is the greater and a 10% VAT based on the value assessed by the customs.

Customs documentation and application fee for permanent import of giveaway items and consumables	US\$80.00 per consignment (HAWB) per exhibitor
--	---

A censorship fee will also be imposed by the customs and this shall be passed back to the exhibitor as per outlay.

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com

29/F Fook Lee Comm Centre
Town Place, 33 Lockhart Road
Wanchai, Hong Kong SAR
Main Line (852) 2866 2505
Fax (852) 2866 2421
Email enquiry@trans-link.com.hk



APPLICATION FOR IMPORT TAX EXEMPTION FOR GIVE AWAY ITEMS

Promotional materials such as gifts, brochures, catalogue and other giveaway items with the value **less than US\$3.17 (VND50,000)** each and total value of such items **less than US\$ 300.00** could be applied for import duty exemption **but not VAT tax.**

For the value of such item **more than US\$ 300.00**, import tax and VAT will be imposed and be billed backed to exhibitor. Application process for tax exemption for such items could be applied with **following conditions:**

- Exhibitor must submit the official request and separate list of all brochures and giveaway items with unit and total value to customs to Trans-Link in advance for approval. The final value of such items will be based on the declared / **market value assessed by the customs.**
- All these items must be used on giveaway purpose only, **NOT for sale.**
- Cultural censorship fee will be imposed by the customs and this shall be passed back to the exhibitor as per outlay.
- These items **must be packed and marked separately.**

However this application process takes two or three weeks to complete, and it could be started only after customs confirm the value applied for tax calculation, therefore all exhibitors are requested to pay import duty and VAT tax of these items in advance upon receive cargo at their booth. Trans-Link would refund the different balanced amount after successful tax exemption application. Exhibitors will be informed by Trans-Link at the time of cargo delivery whether they have to pay in advance the import duty and VAT for these items or not.

Customs documentation and application fee for import tax exemption of giveaway items and consumables	US\$100.00 per consignment (HAWB) per exhibitor
--	--

CUSTOMS BONDED WAREHOUSE

In the event that duties/taxes are unpaid or pending approval and obtainment of Import License, the exhibits must be transferred to a customs bonded warehouse. All related expenses will be for the account of the exhibitor.

SOLD EXHIBITS

From exhibition stand to 'free-on-truck' or to bonded warehouse, inclusive of return of empty cases, manpower and mechanical aids for re-packing (if required) and vice versa:

Handling charge	US\$35.00 per cbm or 1,000 kg, whichever is greater
Minimum charge	US\$70.00 per consignment per exhibitor



SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 – 19 April 2007
Cultural Palace, Hanoi

BONDED STORAGE

Exhibits in bond prior to move-in or re-export are subject to a bonded storage fee.

Handling rate	US\$1.00 per cbm per 1,000 kg per day, whichever is greater
Minimum charge	US\$10.00 per consignment (HBL or HAWB) per exhibitor

CANCELLATION OF TEMPORARY IMPORT LICENSE

Cancellation fees for sold exhibits	US\$100.00 per consignment per exhibitor (or buyer)
-------------------------------------	--

DEFINITIVE IMPORT / GOOD SOLD TO FOREIGN INVESTMENT COMPANIES

Vietnamese Customs will consider the sale of machines / equipments to Foreign Investment Companies imported under an exhibition license on a case by case basis. Generally, only direct shipments into Vietnam sold to a Foreign Investment Company will be exempt from payment of duties / taxes and VAT if they are still within their import quota limit.

Exhibits that are sold to Foreign Investment Companies may have to be re-exported and imported again under direct shipment and not utilizing an exhibition license.

RE-EXPORT

Re-export formality will require about 3 weeks prior to shipment re-export out of Vietnam. In the event, the exhibitor needs the goods to be re-exported urgently, please advise representative of Trans-Link on-site of your request as applicable.

ON-SITE HANDLING SERVICE CHARGE

Exhibits arriving at the venue shall be subject to the following On-Site Handling Services from arrival Exhibition Venue to delivery Booth or vice versa.

Handling charge	US\$25.00 per cbm or 1,000 kg, whichever is greater
Minimum charge	US\$50.00 per consignment per exhibitor

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com



29/F Fook Lee Comm Centre
Town Place, 33 Lockhart Road
Wanchai, Hong Kong SAR
Main Line (852) 2866 2505
Fax (852) 2866 2421
Email enquiry@trans-link.com.hk



SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 - 19 April 2007
Cultural Palace, Hanoi



HEAVY LIFT SURCHARGE

Individual exhibit in excess of 3,000 kg per package will incur heavy-lift surcharge (in addition to the basic handling charge).

WEIGHT PER PACKAGE	HEAVY-LIFT SURCHARGES
Up to 3,001 – 4000 kg	US\$40.00 per 1,000 kg
Up to 4,001 – 5000 kg	US\$50.00 per 1,000 kg
Up to 5,001 – 6000 kg	US\$60.00 per 1000 kg
Up to 6,001 – 7000 kg	US\$70.00 per 1000 kg
Up to 7,001 – 10,000 kg	US\$80.00 per 1,000 kg

Exhibits exceeding 10,000 kg per package will subject to an individual quotation when the dimensions and weights are provided. Please contact us for further information.

These additional heavy-lift surcharges are applicable severally for inward movements as well as for outward movements.

Example:
A machine in a case weighs **3,500 kg** gross weight.

The heavy-lift surcharge will be $\frac{3500}{1000} \times \text{US\$40.00} = \text{US\$140}$



INSURANCE

REQUEST FOR INSURANCE

We would like to advise that it is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, and the return of the exhibits to domicile, including the period the exhibits are handled by Trans-Link, and also ensure that Transport Insurance in arranged for exhibits sold locally.

Our tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits, it follows that the cost of insurance cover is not included in our charges.

Upon written instructions, TRANS-LINK EXHIBITION FORWARDING PTE LTD can offer the exhibitor insurance coverage at competitive premiums.

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com



29/F Fook Lee Comm Centre
Town Place, 33 Lockhart Road
Wanchai, Hong Kong SAR
Main Line (852) 2866 2505
Fax (852) 2866 2421
Email enquiry@trans-link.com.hk



SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
Vietnam Fabric & Garment Accessories Expo 2007
17 – 19 April 2007
Cultural Palace, Hanoi

ADDITIONAL SERVICES

For additional services not listed above, an individual quotation will be given upon receipt of specific requirements

TERMS OF PAYMENT

Inward : Upon uplift of goods, prior to delivery to stand.
Outward : Upon presentation of invoice/prior to delivery to premises.

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset.

Our bank account is :

The Hong Kong & Shanghai Banking Corporation
Hay Wah Building Office
Hong Kong
Account No. 110-109097-001 (HKD)
110-3-803050 (USD)

(Remitting bank charges are to be borne by the exhibitor)

TERMS AND CONDITIONS

Trans-Link does not take any responsibility for : -

- a) Exhibits which are not allowed by the organizer or Vietnamese Customs to be sold or displayed in fair site.
- b) Any tax/duty for sold exhibits
- c) Loss of goods whilst on display at the venue

10 CT/271006/VTX07/2nd

Trans-Link Exhibition Forwarding (HK) Ltd
a PWC LOGISTICS company
www.translinkgroup.com



29/F Fook Lee Comm Centre
Town Place, 33 Lockhart Road
Wanchai, Hong Kong SAR
Main Line (852) 2866 2505
Fax (852) 2866 2421
Email enquiry@trans-link.com.hk

All business is transacted only in accordance with our Standard Trading Conditions.
A Copy is available upon request.



SPECIALISED LOGISTICS IS OUR BUSINESS

Vietnam Textile & Garment Industry Expo 2007
 Vietnam Fabric & Garment Accessories Expo 2007
 17 – 19 April 2007
 Cultural Palace, Hanoi



DEADLINES/TIME SCHEDULE AT A GLANCE

DIRECT SHIPMENT TO HCMC

	Fax Copies of commercial invoice and packing list	19 Mar 2007
	Arrival of films and video tapes/discs by courier.	5 Apr 2007
	Copies of Bill of Lading and the Commercial Invoice and Packing List for seafreight consignments to Hai Phong Seaport	26 Mar 2007 – LCL 28 Mar 2007 – FCL
	Arrival of exhibits shipped by seafreight to Hai Phong Seaport	2 Apr 2007 – LCL 4 Apr 2007 – FCL
	Copies of Commercial Invoice and Packing List for airfreight consignments to Noi Bai Airport	30 Mar 2007
	Arrival of exhibits shipped by airfreight to Noi Bai Airport	5 Apr 2007

IMPORTANT

All business is only transacted in accordance with our Standard Trading Conditions. A copy is available upon request.

Use of Trans-Link's services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.

